



## Improve documentation workflows.

Streamline documentation workflows to reduce costs, improve employee productivity and avoid governance and compliance risks.

Transform manual and disconnected processes into a streamlined and automated workflow with Winscribe Dictation: A faster and more accurate way to efficiently create, share and distribute business-critical documentation.

Improve collaboration, productivity and costs, and empower individuals across your organisation to create and share high-quality documentation and streamline complex workflows in a more efficient and flexible way.

Using powerful voice and automation tools, including dictation, transcription, speech recognition and workflow management solutions. Make documentation processes faster, compliant and more complete – enabling your team to work smarter, not harder.

### Complete documentation faster and automate more compliant workflow processes.

#### **Dictate and manage documentation, anywhere and at anytime.**

Winscribe Dictation enables business professionals to dictate, transcribe and manage letters, reports and other documentation workflows more efficiently, whether at the office or on the go. Users know each job's status, and the system can also be configured to identify and remedy bottlenecks in documentation workflows to help improve efficiency.

With the addition of Microsoft's Dragon speech recognition, business professionals can dictate reports 3x faster than manually typing by hand, all by voice – saving time and reducing costs.

#### **Automate your organisation's reporting and documentation processes.**

Winscribe Dictation is a centralised digital dictation workflow system that automates manual processes within the dictation and transcription documentation workflow. Winscribe collects and delivers dictations, assesses information about each job and automatically routes work to the appropriate location, making it instantly available to support staff.

#### **Benefits at a glance**

- Capture information in real-time and improve documentation detail and accuracy.
- Make applications and other information management systems easier to use and navigate, by voice.
- Streamline dictation, transcription and document creation for more timely communications.
- Securely and centrally manage recordings and transcribed reports
- Enhance employee productivity, enabling them to focus on core tasks.
- Produce transcribed reports faster and more cost-effectively
- Provide real-time monitoring and reporting for improved outcomes.

#### **Built for teams. Built for the enterprise**

- Winscribe offers flexible licensing designed to help organisations realise improved productivity at an affordable price.

Winscribe's workflow engine recognises deviations in the normal workflow (such as support staff availability and document completion timelines exceeded) and automatically takes corrective action by rerouting work and notifying management.

#### **Enhance productivity for your mobile workforce.**

Mobile reporting offers versatility that is essential for business professionals working on-the-go. Employees working in or outside of the office can dictate letters, case notes, tasks, directions to support staff, time for billing and more, and they can send those recordings instantly to support staff for transcription or follow-up. Organisations that opt to use Dragon speech recognition can also receive speech-recognised text back on their mobile devices for faster communications. Winscribe supports mobile reporting applications for iOS and Android devices.

#### **Fast and accurate reporting is just a phone call away.**

Winscribe Telephony Dictation is a powerful dictation system that can be accessed from any touch-tone telephone in the world. This system is perfect for employees dictating on the move or away from the office, using either a mobile or fixed-line telephone.

#### **Manage and measure to boost success.**

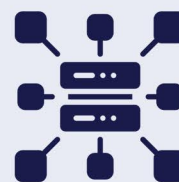
Quickly and easily manage data and create reports based on your business requirements. Managers can monitor the status of the entire dictation and transcription process in real-time. In addition, reports can be produced to assess employee productivity, and efficiency metrics can be used to identify potential bottlenecks, so business managers can continually make improvements to their processes.

#### **Optimise third-party information systems and data management.**

Winscribe Dictation can interface with records management systems, case management systems and other third-party information management systems to improve data integrity and further optimise documentation efficiency – eliminating data duplication, errors and saving time. Winscribe Dictation is built to be flexible and scalable for all business requirements and goals.

#### **Accessibility and reporting compliance.**

Winscribe Dictation allows managers to monitor the status of the entire dictation and transcription process in real-time. Managers know how many jobs are in the system, who has ownership and the status of jobs. Authors can also track the status of their individual work. Historical reports assess productivity and efficiency metrics used to identify potential bottlenecks and continually make improvements to the documentation process.



Centralised management and distribution- workflow system allows organisations to efficiently share and distribute documentation, and track and manage each job from one centralised location.



Supports thin client environments and is compatible with thin client technology, such as Citrix or Remote Desktop Services.



System requirements:  
Windows 7 or higher,  
Windows Server 2008 R2 or higher,  
RAM: Minimum 4GB,  
Thin client support.

#### **Contact us today!**

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